NOTICE OF MEETING

ALVA ECONOMIC DEVELOPMENT AUTHORITY
Name of Municipal Public Body

TYPE OF MEETING

<table>
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<th></th>
<th>Regular Meeting</th>
<th>[ X ]</th>
<th>Cancelled Regular Meeting</th>
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<tr>
<td>Special Meeting</td>
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<td>Rescheduled Regular Meeting</td>
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<td>Emergency Meeting</td>
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<td>Continued or Reconvened Meeting</td>
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DATE
Dec 17, 2018

TIME
Immediately Following AUA Meeting

PLACE OF MEETING
ARC Classroom 3

To be completed by person filing notice:

Name: Angelica Brady

Title: Administrative Assistant

Address: 415 4th Street

Alva, Oklahoma 73717

Phone: 580-327-1340

Filed in the Office of the Municipal Clerk at 11:30 am pm on December 14, 2018

Signed: [Signature]

Administrative Assistant
As required by the Oklahoma Statutes Title 25, Section 311 notice is hereby given that:

**ALVA ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING**

December 17, 2018
Alva Recreation Center – Classroom 3
6:30 pm

1. Call to Order.

2. Roll Call, Declaration of a Quorum

3. Discussion and Action on the Consent Agenda.

All of the following items which concern reports and items of a routine nature normally approved at AEDA meetings, will be approved by one vote of the Board. Any Trustee desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and placed for discussion as the next item on the Regular Agenda. It will then be considered separately. The Consent Agenda consists of the consideration and action on the following items:

   a. Approval of the minutes of the regular meeting of November 19, 2018.
   b. Approval of claims in the amount of $33,964.70 & payroll expenses of $15,607.06.

4. Consideration and action on items removed from the Consent Agenda.

5. Adjourn.

Notice: The agenda for the Alva Economic Development Authority Meeting scheduled for Monday, December 17, 2018, was posted in prominent public view at Alva City Hall on or before 5:00pm, Friday, December 14, 2018, in accordance with the Oklahoma Open Meeting Act.