

# *Alva Public Library*

504 7<sup>th</sup> Street, Alva, OK (580) 327-1833

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The Alva Public Library Board met at 12:00pm on December 13th, 2021 in the auditorium at the Alva Public Library. The group enjoyed a holiday meal before starting the meeting. Members present were: Mrs. Patty Harkin, Ms. Marilyn Clyne, Mr. Chris Eckhardt, Mr. Len Reed, City Council Representative Taylor Dowling and Chairman Mrs. Lynn Wilt. Guest was Marione Martin. Mrs. April Ridgway was not able to attend the holiday meal or meeting.

The meeting was called to order by Chairman Wilt. Mr. Reed made a motion that the November 8th, 2021 minutes be approved. The motion was seconded by Ms. Clyne. Those voting in favor of the motion: Ms. Clyne, Mr. Reed, Mrs. Harkin, Mr. Eckhardt, City Council Representative Dowling and Chairman Wilt.

## **Library data and Financial Report**

The library data was presented by Library Director Sandra Ott. During the month of November 1639 items were checked out from the library collection. 678 e-books, audiobooks or e-magazines were downloaded by patrons. 123 items were added to the physical collection. 45 items were deselected from the collection. The internet computers were checked out 85 times, wireless internet was logged into 1632 times and 7 new patron cards were issued. Director Ott reported there continues to be an increase in copies being made and faxes being sent.

The library has opened up meeting rooms for small groups. Virtual learning teachers and their online students are also using the library on a regular basis for in person meetings; the library does not track these numbers.

## **Council Report**

City Council Representative Taylor Dowling shared with the board members information regarding the last council meeting. Information included business conducted by the council and various appointments to city boards. The airport experienced a lightning strike that affected some equipment. An emergency council meeting was held due to possible financial overages in fixing a major water leak. The city received ½ of their ARPA funding.

## **Library Report**

Director Ott asked if there were any questions or changes needed in the library policies that were up for review. Minor changes in wording were discussed and the board voted to approve the updated policies. All the library polices have now been reviewed, updated and approved. Director Ott told the board that the technology plan will be reviewed in the spring. This is not a plan that is required by ODL but she feels it is important to make sure that the library is meeting the technology needs of the community and following a scheduled plan for equipment replacement and program updates for budget needs.

Director Ott informed the Library Board that the repair of the east wall in the youth library is about complete. The plan is to open the youth library for grab and go service in January. With the COVID virus still being of concern for all library patrons any kind of youth programming is still on hold and the activity bags will continue for the next 6 weeks and then the programming concerns will be evaluated.

The library has started receiving some of the items that were purchased with ARPA grant funds. Patrons have made positive comments about the comfort level of the new computer chairs and they are easy to clean. As soon as the other furniture arrives it will be placed in the magazine area.

## **Director's Report**

The library training at the Vo-tech for has been cancelled until the afternoon January 13<sup>th</sup>. The library will be closed on Friday December 24, 25 December 31st and January 1<sup>st</sup> for the holiday season.

## **Board Member and Visitor comments**

There were no comments from the library board members and the meeting was adjourned by Chairman Wilt.