

Alva Public Library

504 7th Street, Alva, OK (580) 327-1833

The Alva Public Library Board met on Monday June 3th, 2019 in the Share Conference Room at the Alva Public Library. Members present were: Chairman Lynn Wilt, Ms. Linda Joseph, Mrs. Patti Harkin, Ms. Marilyn Clyne, Mr. Len Reed, Mrs. April Ridgway and Council Representative Chris Eckhardt. The meeting was called to order by Chairman Wilt. Council Representative Eckhart made a motion that the May 6th, 2019 minutes be approved. The motion was seconded by Ms. Clyne. Those voting in favor of the motion: Chairman Wilt, Mrs. Harkin, Ms. Joseph, Ms. Clyne, Mrs. Ridgway, Mr. Reed and Council Representative Eckhardt.

Library data and Financial Report

The library data and financial reports were presented by Library Director Sandra Ott-Hamilton. The board reviewed the financial statement and Director Ott-Hamilton informed the board that some funds would need to be transfer to other line items to cover expenses. The board was informed that the staff is pleased that more patrons are using the digital magazine check out service. Twenty meetings were held at the library during the month and 228 new items were added to the library collection.

In May 772 e-books/audiobooks/magazines were downloaded. One thousand six hundred eighty physical items were checked out from the library resulting in a total of 2452 items checked out for the month. The Internet was accessed 955 times during the month.

Council Report

City Council Representative Eckhardt reported that the City Council was informed that NWOSU had offered \$200,000 in scholarship money to Alva students. There were 3 appointments to City Boards including Mrs. April Ridgway's appointment to the Library Board. Council Representative Eckhardt informed the board that a special City Council / public meeting will be held on Tuesday June 11th regarding the future options for the swimming pool.

Library Report

Director Ott-Hamilton told the Board that the library has ordered 4 additional computers to replace aging units. The library has replaced the Director's computer in the last month and with the new purchases one other staff computer and 3 public access computers will be paid for using State Aid funding.

The bids for the air-conditioning system for the basement area and the large unit on the roof have been

evaluated and those units will be replaced in the next couple of weeks.

The library main level floor was burnished over the Memorial Day weekend and the basement floors were stripped and waxed. This maintenance task needs to be done on an annual basis. The floors in the youth department needed to be stripped and waxed due to the moving of bookcases to improve the function of use and the re-arranging of materials in the youth department.

The Summer Reading Programs began today. The theme for this year is "Universe of Stories". There are additional Thursday Fun Activities and some special programs for Tweens. The Lego Club will hold its first meeting tomorrow afternoon at 1:00. Youth do not need to sign up for this program. Code Club will start in July. Sign-up sheets for all the programs are available at the library. A newsletter explaining all the activities were distributed through the public school system to pre-k through 7th grade students.

Director Ott-Hamilton reminded the Board that Library Board Elections will be held at the July meeting.

Director's Report

Director Ott Hamilton welcomed Mrs. April Ridgway to the Board and thanked her for willingness to serve on the Board.

Board Member and Visitor comments

A comment was made regarding next month's meeting and the fact it was the week of the July 4th holiday. The board members discussed the timing and ask Director Ott-Hamilton to submit the paperwork to change the meeting date to Monday July 8th.

There were no additional comments from the library board members and the meeting was adjourned by Chairman Wilt.