

Alva Public Library

504 7th Street, Alva, OK (580) 327-1833

The Alva Public Library Board met on Monday October 7th, 2019 in the Share Conference Room at the Alva Public Library. Members present were: Chairman Lynn Wilt, Ms. Linda Joseph, Ms. Marilyn Clyne, Mr. Len Reed, Mrs. Patty Harkin, and Council Representative Chris Eckhardt. Mrs. April Ridgway was unable to attend the meeting. The meeting was called to order by Chairman Wilt. Mr. Reed made a motion that the September 9th, 2019 minutes be approved. The motion was seconded by Ms. Clyne. Those voting in favor of the motion: Chairman Wilt, Ms. Joseph, Ms. Clyne, Mrs. Harkin, Mr. Reed and Council Representative Eckhardt.

Library data and Financial Report

The library data and financial reports were passed out by Library Director Sandra Ott-Hamilton. The board reviewed the financial statement. The statistical report was discussed. In September, 776 e-books/audiobooks/magazines were downloaded. 2053 physical items were checked out from the library resulting in a total of 2829 items checked out for the month. The Internet was accessed 996 times. 141 items were added to the physical collection. The digital magazine checkouts increased by about 20 percent over the previous month.

Council Report

City Council Representative Eckhardt reported that the Council approved a school Resource officer and that a task force is being formed to explore options regarding the swimming pool.

Library Report

The library is holding the annual fall book sale. The books are not priced but a donation can be made to help support the Friends organization and help the library in future projects. The sale is being held on the main floor of the library due to the demand for the downstairs auditorium for activities and meetings.

The library replaced three air-conditioning units this summer. The new downstairs units were defective and had to be replaced. At that time it was discovered that the 2 furnace panels and a gas valve also needed to be replaced.

The library is now using a VOIP system; patrons will still use the same phone number and should notice no

difference when contacting the library. The change should save a substantial amount on the utility bills.

The library computers are in the process of being updated to Windows 10. The card catalog computer downstairs cannot be upgraded. When the library finds out if they will receive state aid funding for this year the decision will be made on whether to use some of those funds to purchase a new catalog computer.

Director Ott-Hamilton passed out the Food and Drink Guidelines that had been previously presented to the Board. These guidelines will allow patrons to bring a sack lunch into a designated area in the library between the hours of 11 a.m. and 2 p.m. The Board accepted the guidelines with a few minor changes. The guidelines will be posted in the designated area.

Planned weekly or bi-weekly programs include: Little Explorers, Kids Activity Day, Coding Club and Lego Club. Monthly Life Skills Boot Camp Workshops are being held. The Friends of the Alva Public Library "Let's Talk About It Oklahoma" book talk series will continue into November.

Director's Report

The ongoing book sale area in the back room has been a success. Positive comments have been made regarding the new shelves in the easy reading section of the youth library. All of the bookshelves were donated by the Friends of the Alva Public Library.

The library will be transferring to an Internet based faxing service in the next week. It has been determined it will be a more cost effective system to use in conjunction with the new phone system allowing the library to save on the costs of monthly phone lines.

Board Member and Visitor comments

There were no comments from the library board members and the meeting was adjourned by Chairman Wilt.