

Alva Public Library

504 7th Street, Alva, OK (580) 327-1833

The Alva Public Library Board met on December 2nd, 2019 at 11:30 a.m. in the Activity Room at The Homestead. Members present were: Chairman Mrs. Lynn Wilt, Ms. Linda Joseph, Ms. Marilyn Clyne, Mrs. April Ridgway, Mr. Len Reed, Mrs. Patty Harkin, and Library Director Sandra Ott-Hamilton. Council Representative Chris Eckhart was not able to attend the meeting.

The meeting was called to order by Chairman Lynn Wilt. Mr. Reed made a motion that the October 7th, 2019 minutes be approved. The motion was seconded by Ms. Clyne. Those voting in favor of the motion: Mr. Reed, Ms. Clyne, Mrs. Ridgway, Ms. Joseph, Mrs. Harkin and Chairman Wilt.

Library data and Financial Report

The library data and financial reports were presented by Library Director Sandra Ott-Hamilton. The reports were discussed by the board members. Director Ott-Hamilton said the holiday season usually results in a small decrease in checkout.

The library hosted 26 meetings during the month. Two hundred forty three items were added to the collection and ninety five were deselected due to poor circulation or condition issues.

Council Report

City Council Representative Eckhardt was not able to attend the meeting. Director Ott Hamilton informed the board that City Council chose Nextep based in Norman Oklahoma to manage the online timekeeping of city employees. In addition the company will provide human resource support and manage the city provided health care coverage and other insurance options available to city employees. The swimming pool task force will be meeting in the next couple of weeks.

Library Report

The annual Friends book sale is over and approximately \$600.00 was raised. These funds will be used to support library programs and the replacement of lost or damage library materials.

Marcia Dreiling and Angela Courson attended an ODL sponsored Summer Reading program workshop at Enid. Amy Ryerson attended a certification class at Watonga.

The staff is busy making initial plans for next Summer's Reading Programs.

Staff member Amy Ryerson presented book talks to the students at Lincoln Elementary school. The students always respond favorably to this annual event and it introduces them to materials they can check out at the library. This is one of the partnerships that the library does in conjunction with the school system.

One of the projects that has had top priority in October and November has been the evaluation of the Young Adult Collection. Circulation records have been checked and books identified that are not being checked out or are part of a series and if purchases need to be made to complete the series. With this information the decision is made to deselect some materials and purchase books to complete series. The library tries to purchase used books that are in good condition to complete the series. The book series are then marked in reading order and this has received positive comments from readers.

The Brown Bag Lunch area is now open from 11:00am to 2:00pm. The library is going to be having a Holiday coffee/apple cider and cookie open house during the week of December 16th through December 23rd from 9:00 am to 3:00 pm. Snacks will be available for school age children on Thursdays and Fridays of that week.

The library will not hold the Little Explorers group or the After School Youth programs during Christmas Break. The activities will resume in January.

Director's Report

The library will not hold the Little Explorers group or the After School Youth programs during Christmas Break. The activities will resume in January. The library will be closed on Christmas and New Year's Day.

Director Ott-Hamilton thanked the board members for serving on the library board.

Board Member and Visitor comments

There were no comments from the library board members and the meeting was adjourned by Chairman Lynn Wilt.