

Alva Public Library

504 7th Street, Alva, OK (580) 327-1833

The Alva Public Library Board met at 1:30pm on June 1st, 2020 in the Share Conference Room at the Alva Public Library. Members present were: Chairman Mrs. Lynn Wilt, Ms. Linda Joseph, Ms. Marilyn Clyne, Mrs. Patty Harkin, Mrs. April Ridgway, and Council Representative Chris Eckhardt. Mr. Len Reed was unable to attend the meeting.

The meeting was called to order by Chairman Lynn Wilt. Ms. Clyne made a motion that the June 1st, 2020 minutes be approved. The motion was seconded by Representative Eckhardt. Those voting in favor of the motion: Ms. Clyne, Mrs. Harkin, Mrs. Ridgway, Ms. Joseph, Representative Eckhardt and Chairman Wilt.

Library data and Financial Report

The library data was presented by Library Director Sandra Ott-Hamilton. Director Ott-Hamilton passed out the approved 2020-2021 budget and statistical reports for the month of June. The library will be operating on a tight budget this year. No travel or training money is available for any of the departments. This is an area that each department will look for grant opportunities and for the library staff team members there are many free workshops and classes that are available online. The classes are offered by professional library organizations and many of them will offer CEU credit. The reports were discussed by the board members. During the month of June 1044 items were checked out from the library in house collection. 738 e-books and audiobooks were checked out. The wireless Internet was accessed 492 times.

Council Report

City Council Representative Eckhardt reported that the council held three meetings during the month of June. The meetings included: presenting the 2020-2021 budget, interviewing two candidates for the City Manager position, approving the budget, hiring Angelica Brady as the City Manager, approving Workers Comp and conducting regular city business.

Library Report

The library applied for and received a \$1000.00 grant for PPE under the CARES Act. The funds will be used to set up hand sanitizing stations in the library and purchase PPE supplies to keep the staff healthy.

The library staff has implemented the alternative Summer Reading Program and during the month of June passed out over 300 activity bags. The program will continue through the month of July. In addition online performances will be available by Mad Science on July 13th-16th and Monty Harper will be doing two online live performances on July 27th. The programs are accessed through the library Facebook page.

The staff is also compiling activity bags for older elementary and middle school age students. Examples are kits with various activities, embroidery thread bracelets, cross stitch, rock painting, sidewalk art contest, McGyver project kits, and learning how to play card games. The library has received several donations of soft cover children's books that are in excellent condition. Some of the books are being included in the Summer Reading bags for the participants to add to their at home library.

The library is still operating under circulation desk access only and in the past month there has been an increase in numbers of check out. Curbside service is still available on request.

One of the library printers and one of the copiers are at end of life. The library has the opportunity to purchase a machine that would combine the function of both pieces of equipment. Director Ott Hamilton said the plan is to purchase the equipment with donated funds.

The library webpage is now hosted on the City of Alva webpage and the library Facebook page is being updated several times a week.

The library board elected Lynn Wilt to serve another term as Chairman of the Board and Director Ott Hamilton was elected to continue serving as secretary. Both elections were by acclamation.

The decision was made to hold next month's meeting at 1:30pm to accommodate Board members schedules.

Director's Report

Director Ott Hamilton had no other comments.

Board Member and Visitor comments

There were no comments from the library board members and the meeting was adjourned by Chairman Lynn Wilt.