

Alva Public Library

504 7th Street, Alva, OK (580) 327-1833

The Alva Public Library Board met at 3:45pm on January 4th, 2021 in the Alva Public Library Auditorium. Members present were: Chairman Mrs. Lynn Wilt, Ms. Marilyn Clyne, Mrs. April Ridgway and Mr. Len Reed. Council Representative Chris Eckhardt and Mrs. Patty Harkin were not able to attend the meeting.

The meeting was called to order by Chairman Lynn Wilt. Mr. Reed made a motion that the October 5th, 2020 minutes be approved. The motion was seconded by Ms. Clyne. Those voting in favor of the motion: Ms. Clyne, Mrs. Ridgway, Mr. Reed, and Chairman Wilt.

Library data and Financial Report

The library data was presented by Library Director Sandra Ott. Director Ott passed out the financial reports for December. The board discussed the financial and statistical reports. Questions were asked regarding the negative amount shown in the equipment fund and the soon to be negative amount in the Professional Services category. Director Ott told the Board Members that money would be transferred out of other account to meet that need. She will request more funding in those specific areas in the 2021-2022 budget. In the month of December 868 items were checked out from the library collection. Digital check outs were reported with 781 e-books and audiobooks accessed by patrons. E-Magazines are also included in the total. RB digital has been purchased by Overdrive. The library was part of both of these consortiums so at the current time the library has two platforms available for digital magazine access. 141 items were added to the physical collection and 536 items were deselected due to lack of circulation, out dated information or condition of the material. Eight new patron cards were issued.

Council Report

City Council Representative Eckhardt was not able to attend the meeting.

Library Report

Director Ott informed the Board that the library has received several memorial donations in the memory of Justine Lancaster and Rose Elmore. The library was also gifted a generous donation from the Bud and Maxine Nickels estate. The staff continues work on various projects. The adult non-fiction collection has

been evaluated and summaries added to each book. This is helpful when looking on the online catalog. The labeling on the books in the youth collection has been updated and books recovered if necessary. The downstairs youth library now has newly designated areas for historical fiction and “scary” fiction stories in addition to the already popular graphic novel area.

A group of NWOSU students volunteered their time and energy in cleaning up the front area of the library. Spraying for weeds and mulching are planned for the spring. A new hard drive was purchased for a staff computer. This should extend the life of the computer for at least two more years and was a better option than purchasing a new computer with this year’s budget. The hard drive has been installed and all files transferred.

The library is starting to plan for the Summer Reading Program. At this time a traditional meet in the library program is not possible. The staff is looking at a virtual program called Checkers TV. It consists of twelve, 30 minute sessions and library staff could add their own content. The library has requested more information regarding featured books and activities. The program is offered at the price of \$500.00. Library bags will still be developed for youth up to eighth grade. The bags for older students will focus on art activities tied in to storylines. The theme this year is Tales and Tails.

Director Ott asked the Board Members about a discussion that had been held in previous meetings. The early in the month timing of the Board meeting presents challenges in having current financial and data reports available. The board members present were agreeable to changing the meeting to the second Monday of each month at 3:45pm. The schedule is already on file with the county but a meeting date change can be filed each month.

Director’s Report

The Alva Public Library has received a request from USAC for the refunding of some e-rate money from 2017. Appeals have been filed with the help of the Oklahoma Department of Libraries. The amount is in the range of \$400.00.

Board Member and Visitor comments

There were no comments from the library board members and the meeting was adjourned by Chairman Lynn Wilt.