

# *Alva Public Library*

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The Alva Public Library Board met at 3:45pm on October 5th, 2020 in the Alva Public Library Auditorium. Members present were: Chairman Mrs. Lynn Wilt, Ms. Marilyn Clyne, Mrs. Patty Harkin, and Mr. Len Reed. Council Representative Chris Eckhardt and Mrs. April Ridgway were not able to attend the meeting.

The meeting was called to order by Chairman Lynn Wilt. Mr. Reed made a motion that the September 14th, 2020 minutes be approved. The motion was seconded by Ms. Clyne. Those voting in favor of the motion: Ms. Clyne, Mrs. Harkin, Mr. Reed, and Chairman Wilt.

## **Library data and Financial Report**

The library data was presented by Library Director Sandra Ott. Director Ott passed out the financial reports for September. The board discussed the financial and statistical reports. In the month of September 1288 items were checked out from the library collection which was about a twenty five percent increase from the previous month. There was a ten percent decrease in digital check outs with 685 e-books and audiobooks accessed by patrons. 210 items were added to the collection and 1168 items were deselected due to lack of circulation, out dated information or condition of the material. Those materials deselected for outdated information were identified and new materials with current information will be added to the collection to replace them and books that had condition issues.

## **Council Report**

City Council Representative Eckhardt was not able to attend the meeting..

## **Library Report**

Director Ott told the board that the library has implemented the fine free policy and it has been well received by the public. Overdue materials have been reduced with patrons returning materials in a more timely manner or renewing materials when they become due.

The staff continues to work on several projects in addition to serving the information needs of the public.

The Little Explorers weekly activity bags continue to be popular. The library staff is developing and putting together monthly bags for school age children. This will take the place of the traditional After School programs

that were held for Kindergarten through 6<sup>th</sup> grade students. Staff projects include evaluations of the adult non-fiction section, youth fiction area and organizing historical materials including files in the local history and genealogy room.

Director Ott asked the Library Board if they had any suggestions concerning a solution to the landscaping in the front of the library. The weed control has not been successful this year and Director Ott said she is embarrassed about the appearance of the area under the Redbud trees. The ground cover has not spread to cover the area and weeds are an ongoing problem. Several options were discussed and the goal will be to identify a solution that could be implemented next spring.

A new staff computer was purchased to replace an aging unit that has a hard drive that is failing. The new computer will be installed as soon as the file transfer is complete.

## **Director's Report**

The library received an inquiry from the Carmen Public Library to see if there was a way that their library patrons would be able to use our e-book services. The Carmen library is looking into ways that they could fund the Overdrive service. Director Ott spoke with an Overdrive representative to make sure that the libraries contract would not be voided. The suggestion was made that due to the COVID epidemic a way to help the out of area patrons would be to waive, for a designated period of time, the \$5.00 out of county charge for a library card. The check out privileges would only be for digital items. The board agreed that this is an acceptable solution if needed.

## **Board Member and Visitor comments**

Mr Reed mentioned that the museum was exploring community options to display some large Jack Hayward murals. After some discussion the Board agreed that the library has no suitable wall space where the paintings could be displayed and protected. There were no other comments from the library board members and the meeting was adjourned by Chairman Lynn Wilt.