

Alva Public Library

504 7th Street, Alva, OK (580) 327-1833

The Alva Public Library Board met on May 6th, 2019 in the Share Conference Room at the Alva Public Library. Members present were: Chairman Lynn Wilt, Ms. Linda Joseph, Mrs. Patti Harkin, Ms. Marilyn Clyne and Council Representative Chris Eckhardt. Mr. Len Reed was absent. The meeting was called to order by Chairman Wilt. Ms. Clyne made a motion that the April 8th, 2019 minutes be approved after corrections. The motion was seconded by City Council Representative Eckhardt. Those voting in favor of the motion: Chairman Wilt, Mrs. Harkin, Ms. Joseph, Ms. Clyne, and Council Representative Eckhardt.

Library data and Financial Report

The library data and financial reports were presented by Library Director Sandra Ott-Hamilton. Director Ott-Hamilton told the board members that the Fine, Copies Report was larger due to copies being made probably due to the tax season and the end of the college school year. The financial status of the library budget is being evaluated on a weekly basis to determine if funding needs to be transfer within the accounts to cover anticipated expenses through the month of June. The board reviewed the financial statement. Thirty three meetings were held at the library during the month and 253 new items were added to the library collection.

In April 652 e-books/audiobooks/magazines were downloaded. 1533 physical items were checked out from the library resulting in a total of 2185 items checked out for the month. The Internet was logged into 886 times during the month.

Council Report

City Council Representative Eckhardt reported that the City Council held the swearing in of Public Officials. A public hearing was conducted concerning the opening/changes needed at the swimming pool. At this time the plan is to use a 3 phase project with the 1st phase taking place this spring. Phase 2 will be required to open the pool next summer and will cost a significant amount of money. The 3rd phase would be to make the bath house area ADA compliant. The annual audit was very good.

Library Report

Director Ott-Hamilton told the Board that the library is in the process of making sure that all the library computers will be able to run Windows 10 by January 2020. At this time the library has replaced the Director's

computer and is the process of ordering other computers using the State Aid funding.

The air-conditioning system for the basement area and the large unit on the roof needs to be replaced. The process of replacing the units requires getting quotes. The plan is to replace the units before summer. Some new wiring for the roof unit will be required.

The library has been approved for e-rate funding to cover the cost of paying for the Internet service to the library. The remaining paperwork will be filed this week. The last Financial Fitness seminar will held this evening. Director Ott-Hamilton said that the participants are pleased with the course and she has already had people inquiring about the next one. The library might look at doing another one at the end of the summer. Two library staff members have attended training and Angela Courson needs one class and Amy Ryerson needs two classes in order to be certified through the Oklahoma Department of Libraries.

The Summer Reading Program will begin the first Monday of June. The theme for this year is "Universe of Stories". The sign-up sheets for the program are available at the library or can be printed from the library's Facebook page. There are additional Thursday Fun Activities and some special programs for Tweens. Also being offered for the first time is Lego Club and a special summer Code Club. Sign-up sheets for all the programs are available at the library. A newsletter explaining all the activities will be distributed through the public school system to pre-k through 7th grade students.

A permanent memorial of some type is being researched to honor Larry Thorne. Various library groups plan to go together to fund the memorial.

Director's Report

Director Ott-Hamilton mentioned that Mayor Kelly Parker plans to have a new Board member appointed for next month's Library Board meeting.

Board Member and Visitor comments

There were no comments from the library board members and the meeting was adjourned by Chairman Wilt.