



OKLAHOMA

WHERE CHARM AND ADVENTURE MEET

City of Alva, Oklahoma
Job Description

TITLE: Sanitation Driver
DEPARTMENT: Sanitation
REPORTS TO: Sanitation Crew Foreman
FLSA STATUS: Non-Exempt
GRADE: 6
SALARY: \$27,200.87 - \$37,652.37 (DOQ)

NATURE OF WORK

Semi-skilled work driving a truck for the purpose of collection of waste and garbage along a prescribed route or driving a truck in order to pick up or deliver roll-off containers. Packs trash into the back of the truck. Picks up limbs from fallen trees. Assures work area is cleaned prior to betting back on vehicle. Responds to questions pertaining to trash from the general public. Performs other related duties as assigned.

ESSENTIAL JOB FUNCTIONS

1. The Sanitation Driver will work to promote positive public relations at all time for the City of Alva.
2. Is responsible driving a Packer Truck along a prescribed route in Alva to pick up refuse, driving a roll-off truck in order to pick-up or deliver roll-off Containers, or driving a truck with a capacity of at least 26,000pounds in order to deliver refuse to landfill.
3. Collaborate with workers and managers to solve work-related problems.
4. Interpreted work orders in order to pick up waste.
5. Inspect equipment for wear and for conformance to specifications.
6. Empties containers at curb sites or on occasion at residence into hopper of the packer truck. Returns containers to the location from where they were picked up. Replaces lids on containers properly and, if in a rack, properly replaces containers in such rack. Empties dumpsters into hopper by pulling/pushing into positions and onto lifting Mechanism Rivers in backing into narrow spaces and dumping refuse. Picks up litter around trash containers and roadways.
7. Activates levers on garbage truck to empty hopper, pack trash and empty truck.
8. Performs minor preventive maintenance on trucks. Cleans, washes and greases truck on weekly basis.
9. Observes spotters when backing into narrow spaces and dumping refuse.

Note: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

10. Informs citizens of concerns relative to City policy on refuse collection.

11. Performs other job-related duties as assigned.

EDUCATION, TRAINING, AND EXPERIENCE REQUIRED

High School education or GED

Must be able to read, comprehend and speak the English Language at a 10th grade level.

SUPERVISORY RESPONSIBILITY

none

SPECIAL CERTIFICATES, REGISTRATIONS, LICENSES REQUIRED

Must have or be able to obtain an Oklahoma Commercial Driver's License Class "C" CDL

PHYSICAL/MENTAL REQUIREMENTS

Must have the ability to understand, follow and/or provide verbal and written instructions. Ability to lift and carry moderately heavy (25 – 50lb.) and heavy (5 -75lb.) trash/yard waste containers and debris frequently. Work requires continuous walking, stooping, standing, and some climbing. Ability to maintain regular, predictable and punctual attendance.

ENVIRONMENTAL CONDITIONS AND SAFETY CONCERNS

Major physical inconvenience or discomfort routinely present in the work situation. About 50-90% of the time the incumbent is outdoors, depending upon the assignment. Job requires the incumbent to be aware of and observe safe working procedures. Such hazards not limited to disease vectors, noxious odors, chemicals, or hazardous materials.

Equal Opportunity Employer

The City of Alva affords equal employment opportunity to all individuals regardless of race, color, national origin, sex, religion, age, disability status or genetic information. Persons selected for employment into any position must pass a drug test. Some positions may require passing an alcohol test. Previous employment and any additional experience will be subject to verification prior to employment processing. A driver's license and driving record check will be conducted if driving is a job requirement. A post offer employment fit for duty test may be conducted prior to job placement.